

To be completed by Human Resources/ Payroll ONLY

Distribution of Advice.

Completed document to be emailed to:  
[aecisocietyfinance@medscheme.co.za](mailto:aecisocietyfinance@medscheme.co.za)

## TERMINATION/ TRANSFER ADVICE

### SECTION 1: TERMINATION OR TRANSFER OF MEMBERSHIP

| CODES: |                  | 05 = Employment Terminated | 06 = Transfer Out/Disability | 07 = Death                                                                   | 08 = Retirement/Early Retirement (Minimum age 55 years) |
|--------|------------------|----------------------------|------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------|
| CODE   | MEMBER DETAILS   |                            | EFFECTIVE DATE               | FORWARDING ADDRESS (05 AND 08) OR COMPANY TO WHICH EMPLOYEE TRANSFERRED (06) |                                                         |
|        | Name & Initials: |                            |                              |                                                                              |                                                         |
|        | Membership No:   |                            |                              |                                                                              |                                                         |
|        | Payroll No:      |                            |                              |                                                                              |                                                         |
|        | PRMA Subsidy:    |                            |                              |                                                                              |                                                         |
|        | Name & Initials: |                            |                              |                                                                              |                                                         |
|        | Membership No:   |                            |                              |                                                                              |                                                         |
|        | Payroll No:      |                            |                              |                                                                              |                                                         |
|        | PRMA Subsidy:    |                            |                              |                                                                              |                                                         |
|        | Name & Initials: |                            |                              |                                                                              |                                                         |
|        | Membership No:   |                            |                              |                                                                              |                                                         |
|        | Payroll No:      |                            |                              |                                                                              |                                                         |
|        | PRMA Subsidy:    |                            |                              |                                                                              |                                                         |
|        | Name & Initials: |                            |                              |                                                                              |                                                         |
|        | Membership No:   |                            |                              |                                                                              |                                                         |
|        | Payroll No:      |                            |                              |                                                                              |                                                         |
|        | PRMA Subsidy:    |                            |                              |                                                                              |                                                         |
|        | Name & Initials: |                            |                              |                                                                              |                                                         |
|        | Membership No:   |                            |                              |                                                                              |                                                         |
|        | Payroll No:      |                            |                              |                                                                              |                                                         |
|        | PRMA Subsidy:    |                            |                              |                                                                              |                                                         |
|        | Name & Initials: |                            |                              |                                                                              |                                                         |
|        | Membership No:   |                            |                              |                                                                              |                                                         |
|        | Payroll No:      |                            |                              |                                                                              |                                                         |
|        | PRMA Subsidy:    |                            |                              |                                                                              |                                                         |

### SECTION 2: DECLARATION BY EMPLOYER

We confirm that the above information is true and correct

Signed: \_\_\_\_\_ Designation: \_\_\_\_\_ Date: \_\_\_\_\_